

Call for application
to the Second Cycle Degree Programme
Economics and Econometrics – LM-56, code 6757

A.Y. 2025/2026

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Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.

Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.

Information regarding the processing of personal data is available at www.unibo.it/PrivacyBandiCds.

1. HOW TO ACCESS THE PROGRAMME

Access to the second cycle degree programme in Economics and Econometrics is open, i.e. there is no maximum number of enrolments in A.Y. 2025/26. However, it is possible to enrol for the programme only if you meet the requirements set out in this call and if you receive a positive assessment by a special admission committee. The requirements and documents submitted during the application phase will be assessed by the committee.

The **master's degree in Economics and Econometrics – LM(EC)²**, entirely taught in English, is a second cycle (postgraduate) degree programme. There is no maximum number of places available, yet candidates need to be selected before enrolling according to the procedures indicated below. LM(EC)² offers 4 grants, worth €4608 each, for the 4 best admitted candidates who will enroll in the programme. Please refer to section 8.5 for more detailed information.

2. SCHEDULE OF PROCEDURES

Those who participate in an intake and are not admitted to the programme **may not** participate in any of the subsequent intakes.

2.1 Deadlines - Intake 1 Open to EU, EU equivalent and non-EU candidates

Opening of applications (Section 5)

23/01/2025

Closing date for applications (Section 5)

At 13:00 CET on 27/02/2025

Publication of results (Section 6)

From 25/03/2025

Enrolment (also in the case of switching programme or university) (Section 7)

From 24/07/2025 to 20/11/2025

2.2 Deadlines – Intake 2 Open to EU, EU equivalent and non-EU candidates

Opening of applications (Section 5)

18/03/2025

Closing date for applications *(Section 5)*

At 13:00 CET on 23/04/2025

Publication of results *(Section 6)*

From 20/05/2025

Enrolment (also in the case of switching programme or university) *(Section 7)*

From 24/07/2025 to 20/11/2025

2.3 Deadlines – Intake 3 Open to EU and EU equivalent

Opening of applications *(Section 5)*

12/05/2025

Closing date for applications *(Section 5)*

At 13:00 CET on 18/06/2025

Publication of the outcome *(Section 6)*

From 08/07/2025

Enrolment (also in the case of switching programme or university) *(Section 7)*

From 24/07/2025 to 20/11/2025

3. RECIPIENTS OF THIS CALL FOR APPLICATION

3.1 Recipients


This call is addressed to those who, meeting the admission requirements set out in Section 4, intend to enrol in this degree programme, also in the event of changing programme or university or waiving a programme.

3.2 Information for graduating students


You can apply and, if admitted, enrol in the programme, even if you have not yet obtained your first cycle degree (see Section 4.1).

The degree must in any case be obtained by 31/12/2025; otherwise, any registration will be cancelled. If you have not yet obtained your degree when you enrol in the programme, check Section 7.1 on how to activate your career.

3.3 Information for international students

 Specific procedures are foreseen for:

- ▶ **Students with a foreign qualification**, regardless of citizenship
- ▶ **Non-EU nationals with an equivalent qualification**
- ▶ **Non-EU nationals resident abroad**

If you fall into one of these cases, pay attention to the **blue 'International' boxes with the symbol **.

Check which case you fall into at www.unibo.it/StudentiInternazionaliChiSono.

Should you have any questions, please contact the **International Desk**:

www.unibo.it/ContattiPerStudentiInternazionali.

4. PROGRAMME ADMISSION REQUIREMENTS

To be admitted to the Second Cycle Degree Programme in Economics and Econometrics, you must possess:

1. the required academic qualification (Section 4.1);
2. specific curricular requirements (Section 4.2);
3. specific language requirements (Section 4.3);
4. adequate personal preparation, verified according to the criteria laid down by the programme (Section 4.4).

4.1 Qualifications

- ▶ First cycle academic qualification: three-year university diploma or degree
or

- ▶  Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026, which will be published on <https://www.universitaly.it/studenti-stranieri>.

You can apply and, if admitted, enrol in the programme, even if you have not yet obtained your first cycle degree.

4.1.a. What happens if you do not have the necessary qualification

If you do not have the necessary academic qualification and do not fall under the cases dealt with in Section 3.2 - 'Information for graduating students', you will not be able to enrol in the programme.

4.2 Curricular requirements

Admission to the 2nd cycle degree programme in Economics and Econometrics is subject to the possession of a university degree or a three-year university diploma or another qualification obtained abroad and recognized as suitable. Admission is also subject to the possession of curricular requirements and to the assessment of personal skills.

The following curricular requirements must also be met: having a degree in one of the following classes

ex Ministerial Decree no. 270/04:

- L-33 Economic sciences
- L-18 Economic and Business Management Sciences
- L-36 Political Sciences and International Relations
- L-41 Statistics
- L-9 Industrial Engineering
- L-30 Physical Sciences and Technologies
- L-31 Computer Sciences and Technologies
- L-35 Mathematical Sciences

ex. Ministerial Decree no. 509/99

- classe 28 (Economic sciences)
- classe 17 (Economic and Business Management Sciences)
- classe 15 (Political Sciences and International Relations)
- classe 37 (Statistics)
- classe 10 (Industrial Engineering)
- classe 25 (Physical Sciences and Technologies)
- classe 26 (Computer Sciences and Technologies)
- classe 32 (Mathematical Sciences)

Previous four-year degree programme system: Degree in Economic Policy, Economics and Trade, Business Economics and equivalent.

4.2.a. What happens if you do not meet the curricular requirements

If you do not meet all the indicated curricular requirements, you will not be able to enrol in the programme.

4.3 Language requirements

Admission to the programme is subject to possession of English language skills to **at least the Common European Framework of Reference (CEFR) B2 level**.

4.3.a. How to fulfil the language requirement

The English language requirement is fulfilled during the **application phase** through the submission of a suitable certificate: see the list of accepted certificates in section 5.

4.4 Adequate personal knowledge and skills

Admission to the second cycle degree programme Economics and Econometrics is in any case subject not only to possession of the curricular requirements indicated above, but also to the verification of the adequate personal preparation carried out by an Admission Committee.

4.4.a. How the adequacy of personal preparation is verified

The assessment of the adequacy of the individual's preparation by the Admission Committee will be carried out through an examination of the curriculum to verify the knowledge of economic theory and quantitative analysis acquired during the previous university studies:

1. **Academic merit:** it refers to the grades obtained in individual courses, to the quality of the degree course attended, and to the final graduation score obtained (evaluation: max 70 points);
2. **Curriculum Vitae:** coherence between the academic curriculum and the learning objectives of the second cycle degree in Economics and Econometrics (max 30 points).

4.4.b. What happens if my personal preparation does not meet the adequacy criteria

If the score assigned by the committee does not reach the set threshold (equal to or above 60/100), you will not be able to enroll in the programme.

5. HOW TO APPLY

Within the period set for each intake (see Schedule of Procedures - Section 2) you can apply by following the steps below.

1. Log on to Studenti Online (www.studenti.unibo.it)

If you are accessing for the first time, choose 'Register' and log in with SPID or CIE. The system will automatically retrieve your personal details and create your University credentials (name.surname@studio.unibo.it).




If you have your residency abroad and do not have an identity document issued in Italy you may log on with the University username and password, which can be obtained by going to Studenti Online (www.studenti.unibo.it) and clicking on "Register" and then "International students registration".

2. Click on "**Apply for admission**", select "Second Cycle Degree Programme" and select the programme named "Economics and Econometrics"

3. Upload the following documents in PDF:


▶ **Mandatory documents (only for those who obtained their degree at a university other than the University of Bologna):**

- ▶ front and back copy of a valid identity document.

 *If you are a citizen of a foreign country and your identity document does not have an English translation: copy of your passport;*

- ▶ *if the qualification is obtained in Italy:* self-certification of the first-level academic qualification with a list of examinations taken.

If you have not yet obtained the qualification, upload the list of exams taken;

- ▶  *if the qualification is obtained abroad:* a copy of the qualification obtained abroad, translated into Italian or English, allowing access in the country of attainment to Second Cycle Degree Programmes, accompanied by a transcript of records and Diploma Supplement where available. If you have not yet obtained the qualification, upload the list of exams taken (Transcript of Records).

- ▶ Curriculum Vitae in English

- ▶ proof of B2 level according to the Common European Framework of Reference of knowledge of the English language. Certificates need to be
 - no older than 3 years from the issuing date
 - uploaded within the closing date and time of the intake

accepted certificates are the following:

- IELTS min. 5.5;
- TOEFL iBT min. 80;
- Trinity College of London min. ISE II;
- Business (BEC) Vantage or Higher;
- IGCSE English as a Second Language or First Language English (all four components should be sat and passed: *reading, writing, listening, speaking*);

- FIRST, CAE or CPE (Cambridge)
 - English native speakers and students who hold/are attending a degree programme entirely taught in English are exempted from uploading a language certificate, but are required to fill in and upload the form G
 - If you have passed an English test/exam at university, with B2 as a clearly stated minimum level reached, you exempt from providing further language certificates. Candidates in such position must upload, in the language certificates section, a document giving evidence of the B2 level obtained (e.g. transcript with the name of the English language exam with the language level highlighted; if the transcript does not show the language level, please upload also a signed letter from the language instructor stating the language level obtained after passing the exam. Exams named just “English Exam” with no indication of the level will not be taken into account);
- ▶ Statement of purpose in English, where you explain your motivations and why you think you could be a suitable candidate for the Master’s degree in Economics and Econometrics
 - ▶ Reference letter/s. We require min.1, max 2 letter(s) of reference from university academics /scholars, ideally in English, alternatively in Italian. You will have to ask the academic referees of your choice to upload the letters for you. To do this you have to indicate, in the specific section of the online application form (“request reference letters”), the email address of the academics and/or scholars who will provide the references. Academic referees will receive an email with the link to the on-line system where they can upload their reference letter in pdf format. The link is personal and cannot be used by more than one person.
- ▶ **Mandatory documents (for those who have obtained their qualification at the University of Bologna)**
 - ▶ Curriculum Vitae in English
 - ▶ proof of B2 level according to the Common European Framework of Reference of knowledge of the English language. Certificates need to be

- no older than 3 years from the issuing date
- uploaded within the closing date and time of the intake

Accepted certificates are the following:

- IELTS min. 5.5;
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 - English native speakers and students who hold/are attending a degree programme entirely taught in English are exempted from uploading a language certificate, but are required to fill in and upload the form G
 - If you have passed an English test/exam at university, with B2 as a clearly stated minimum level reached, you exempt from providing further language certificates. Candidates in such position must upload, in the language certificates section, a document giving evidence of the B2 level obtained (e.g. transcript with the name of the English language exam with the language level highlighted; if the transcript does not show the language level, please upload also a signed letter from the language instructor stating the language level obtained after passing the exam. Exams named just “English Exam” with no indication of the level will not be taken into account);
-
- ▶ Statement of purpose in English, where you explain your motivations and why you think you could be a suitable candidate for the Master’s degree in Economics and Econometrics
 - ▶ Reference letter/s. We require min.1, max 2 letter(s) of reference from university academics /scholars, ideally in English, alternatively in Italian. You will have to ask the academic referees of your choice to upload the letters for you. To do this you have to indicate, in the specific section of the online application form (“request reference letters”), the email address of the

academics and/or scholars who will provide the references. Academic referees will receive an email with the link to the on-line system where they can upload their reference letter in pdf format. The link is personal and cannot be used by more than one person.

▶ **Optional documents valid for both those who have obtained their degree at the University of Bologna and those who have obtained it at another university**

- A copy of a valid residence permit, if already held.
- Any additional documentation certifying educational activities or competencies acquired by the candidate: Graduate Record Examination (GRE) certificate, Summer Schools attendance, specialisation courses...

The committee will only assess documents uploaded through the Studenti Online application (www.studenti.unibo.it). Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered.

Documents must not be sent by post or email to the administrative offices.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



If you are a non-EU citizen and have your residence abroad, in compliance with the procedures defined by the Italian Ministry of University and Research in the Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026 published on <https://www.universitaly.it/studenti-stranieri>, in addition to following the steps required for admission to the degree programme, you will have to:

▶ **pre-enrol on Universitaly** and request an **entrance visa** for study purposes.

6. VERIFICATION OF APPLICATIONS AND PUBLICATION OF RESULTS

6.1 Admission committee

A committee will check the candidates' personal knowledge and skills and that they meet the requirements for admission.

The committee, appointed by the Department of Economics on the 11/12/2024, is made up of:

Prof. Francesca Barigozzi (Chairman);

Prof. Martin Gonzalez Eiras (Member);

Prof. Paolo Masella (Secretary).

Teachers on the first year of the degree programme may also sit on the committee as substitute members.

6.2 Publication of results

The results of your application will be published on Students Online

(www.studenti.unibo.it) as from the date indicated for each intake in the Schedule of Procedures (Section 2).

The outcome will be either

- ▶ **"application checked"**: you are admitted to the evaluation by the admission committee;
- ▶ **"not admitted to the selection procedure"**: your application is not valid, because it was either incomplete (in this case you can participate in a subsequent intake for your category) or you do not hold the curricular and/or language requirements.

7. ENROLMENT, PROGRAMME TRANSFER, UNIVERSITY TRANSFER

7.1 Enrolment

If you receive confirmation of admission, you can enrol as from the date indicated in the Schedule of Procedures (Section 2), following the steps below.

1. **Log on to Studenti Online** (www.studenti.unibo.it) using your SPID or CIE credentials or entering the username and password you obtained during the application procedure.
2. **Select "Registration"**, then select **"Second Cycle Degree Programme"**, and then the degree programme **"Economics and Econometrics"** and enter the required data, attaching a jpg file containing a passport-size photo of your face.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.
3. **Pay the first enrolment instalment** via the PagoPA platform, as indicated on Studenti Online (www.studenti.unibo.it).
4. After you have made your matriculation payment, check under **Registration** on Studenti Online (www.studenti.unibo.it) what you need to do for the purposes of **identification** and **career activation**.

7.1.a. University identification and career activation

Identification

- ***If you submitted your application by logging in with SPID or CIE:*** after making the payment, your identity will be automatically validated.
- ***If you have submitted your application by logging in with your username and password:*** complete the identification procedure specified under Matriculation on Studenti Online (www.studenti.unibo.it).

Career activation


Activating your career enables you to take part in all the activities you will carry out as a student (e.g. submitting your study plan, booking exams, carrying out any other procedures related to your career, accessing the Wi-Fi network and online library resources, and using the MyUnibo app).

After identification, career activation will take place automatically, unless you fall into one of the following cases.

- ▶ ***If you have not yet graduated at the time of matriculation***, you must obtain your degree **by 31 December 2025 at the latest**. Otherwise, your matriculation will be cancelled.

If you are graduating from the University of Bologna, the system will automatically update your position once you have obtained your degree.

If you are graduating from another university, after matriculating please check on Studenti Online (www.studenti.unibo.it) for any further steps required.

- ▶  If you are a ***non-EU citizen but hold a qualification equivalent to one obtained in Italy***, in order to activate your career you must submit a copy of your valid residence permit allowing equivalence to the [Student Administration Office](#) responsible for your degree programme.

- ▶ ***If you have a foreign qualification***, check the [documentation required](#) for matriculation purposes.

The documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

You must upload the documents related to foreign qualifications in the Studenti Online application (www.studenti.unibo.it) by clicking on "Call for applications" and then "Matriculation for A.Y. 25_26 - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

- ▶ ***If you are a non-EU citizen, but hold an equivalent qualification and have obtained your qualification abroad***: check the [documentation required](#) to enrol.

Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the “Calls” section of Studenti Online (www.studenti.unibo.it), select “Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your residence permit allowing equivalence. Moreover, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation. PLEASE NOTE: Check very carefully, at www.unibo.it/StudentiInternazionaliChiSono, what is meant by 'non-EU students with equivalent status' and what types of residence permits allow for equivalence. Lack of an equivalent qualification will prevent you from matriculating, even if you have been admitted and have paid the first instalment.

▶ ***If you are a non-EU national, are resident abroad and have obtained your qualification abroad:*** see details at www.unibo.it//IscrizioneLaureaMagistraleNonUE. Check the [foreign qualification documentation required to matriculate](#). Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the “Calls” section of Studenti Online (www.studenti.unibo.it), select “Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your entry visa for study purposes. When you arrive in Italy, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

Warning: if you have a foreign qualification, admission to the programme and any subsequent validation of your pre-enrolment with or without reserve by the University do not confer any right to finalise your matriculation, even in the event of obtaining an entry visa, being physical present in the country, becoming eligible for and/or actually receiving scholarships or contributions of any kind. For matriculation purposes, it will be necessary to verify the actual suitability of the foreign qualification and the

authenticity of the submitted documentation. Your qualification will be formally checked by the [International Student Administration Office in Bologna or on Campus](#) after paying the first matriculation instalment and submitting the original copies of all the required documentation.

Career activation must take place by **26 February 2026**; otherwise, your matriculation will be cancelled.

Once your career is active, you will be sent an e-mail with a QR code allowing you to print your badge.

7.1.b. Shortening a degree programme (for those with previous university careers)

If you want to apply for recognition of previous academic careers, check how you can do this and the applicable deadlines at <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/abbreviazione-di-carriera>.

7.2 Programme transfers, university transfers and simultaneous enrolment

If you want to change degree programme within the University of Bologna (Programme transfer), check how you can do this at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/cambiare-corso-di-studio-interno-universita-di-bologna/cambiare-corso-di-studio-interno-universita-di-bologna>.


If you matriculate and request to be transferred from another university, consult the page [Transferring to the University of Bologna - University of Bologna \(unibo.it\)](#).

If you wish to apply for simultaneous enrolment in two programmes, as provided for by Italian Law no. 33 of 12 April 2022, please read the information on the page [Simultaneous enrolment in different programmes - University of Bologna \(unibo.it\)](#).

If, on the other hand, you enrol in one programme and are subsequently admitted to another one, but do not wish to maintain enrolment in both programmes, do not enrol simultaneously; instead:

- if both programmes are at the University of Bologna: apply for a programme transfer;
- if the first programme is at another university: apply for a university transfer.

Alternatively, you can waive your current programme and proceed with a new enrolment (Section 4).

 **Please note!**

If you are a **non-EU citizen, reside abroad, hold a residence permit for study purposes and formally renounce your studies** at this or another university, you **lose the requirements for residency in Italy, and therefore your residence permit will be revoked**. In this case, you must return to your country of origin and initiate the pre-enrolment procedures through University at the competent Italian diplomatic mission (Embassy/Consulate), within the deadlines set annually and published on the website

<https://www.university.it/studenti-stranieri>.

8. FEES AND BENEFITS


8.1 University fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at www.unibo.it/Tasse.


The fee to be paid to enrol for a degree programme consists of a fixed element of € 157.04 and a variable element calculated according to the student's family's financial situation (ISEE) up to a maximum that varies according to the programme.

Your tuition fees will be calculated on a progressive scale based on a valid **ISEE certificate** only if submitted in accordance with the terms and procedures set out on the web page www.unibo.it/Tasse. If you do not submit an ISEE certificate, you will have to pay the full tuition fees relevant to your degree programme.

Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.

 **Please note!**

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/tasse-e-contributi/ISEE-e-altre-attestazioni-utili-per-le-esenzioni-delle-tasse-universitarie>.

 **Please note!**

Submitting financial documentation for tuition fee exemptions, following the instructions on www.unibo.it/Tasse, is very simple and worthwhile even if you have not yet decided whether to enrol in a programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any discount. The deadline is peremptory and no exceptions are ever allowed.

8.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – ER.GO publishes calls for scholarships, places in university residences, catering and other benefits on its website (www.er-go.it) every year.

The application for ER.GO grants is independent of the degree programme application and enrolment procedures.

 **Please note!**

You must submit your application for an ER.GO grant via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a programme at this university. Remember that calls have a peremptory deadline and no exceptions are ever allowed.

8.3 Important information for those who already have an active university career

If you already have an active university career, before transferring from another university or changing programme, if you are already enrolled in a programme at the University of Bologna, carefully consult the **merit requirements for access to grants** set out in the call published on www.er-go.it because, due to the recognition of university educational credits

(CFUs) acquired in your previous career, **your position may change as regards access to grants.**

⚠ Please note!

For all ER.GO benefits, the minimum number of university educational credits required for merit is always determined starting from the year of first enrolment at university (even if for another University, University Institute or Degree Programme, even abroad), regardless of the year of the programme to which you are admitted following the recognition of your credits, and only those that are recognised on the programme you are enrolled in are considered valid.

8.4 Right-to-higher-education grants provided by the University

Information on the University's grants can be found on the University Portal under www.unibo.it/AgevolazioniEconomiche.

For each grant, please carefully read the instructions on how and when to apply.

Remember that deadlines are always peremptory and no exceptions are ever allowed.

8.5 Specific grants provided by this degree programme

The Department of Economics will award 4 merit-based scholarships for the academic year 2025/2026 which will be assigned as follows:

- **n. 2 grants** for students admitted in the first intake;
- **n. 2 grant** for students admitted in the second intake

Each grant amounts to € 4608 gross of taxes. The grant is assigned for one academic year only.

Eligibility. The 4 grants are reserved to students who have graduated at Italian and non-Italian universities who will enroll in the Master's in Economics and Econometrics - in the academic year 2025/26, and who have been admitted with a minimum score of 70 points.

Selection. The grants will be awarded by the Economics and Econometrics committee, based on the admission rankings of the first and second intakes, starting with the first admitted candidate and going down to the second, third, and so on. Only students who meet the eligibility requirements will be considered (see section “Eligibility”). In case of two or more candidates obtaining equal results in the ranking, the grant will be awarded to the youngest candidate. If one of the students fails to accept the grant and/or declines the grant, this will be assigned to the eligible student who comes next in the ranking. The assignment of grants is approved by decree of the Director of the Department of Economics.

Acceptance. Candidates who are selected for the grant will be informed via the University of Bologna email address that was provided when they have applied on “Studenti OnLine”. From that email address they should then respond, within 10 days from the reception of such email, if they accept the grant at the terms stated in this procedure, without further conditions. Failure to accept the grant via this procedure is tantamount to declining it.

Payment. The payment of the grant will take place only if all the following conditions apply

- the student enrolls in LM(EC)2: her/his career is fully active;
- the student has filled in the relevant forms for the payment.

The payment will take place in one of the following methods:

- Bank wire transfer to an account in the name of the beneficiary, with IBAN in the SEPA area;
- Bank wire transfer to a reloadable prepaid card, with IBAN code, in the name of the beneficiary;
- Bank wire transfer to an account in the name of the beneficiary outside the SEPA area, (commissions will be charged to the recipient).

Incompatibility with other grants. The grant is compatible with other financial grants that may be/have been obtained by the beneficiary, unless incompatibility is stated for the other financial grants that the student may have been awarded. It is down to the

beneficiary to check whether the other grant/grants are not compatible with the grant awarded by the Department of Economics. In such a case, they must choose one or the other.

Declining the grant or losing the grant. Students who intend to decline the grant should e-mail didatticascaravilli.lmec@unibo.it stating their decision. If a student declines the grant, this will be assigned to the following student in the selection ranking, who is admitted with a minimum score of 70 points.

9. WHO TO CONTACT

For questions concerning admission requirements:

Contact the **Degree Programme Coordinator** (the email address can be found on the Contact page of the Degree Programme website).

Information about the admission procedures

Student Administration Office of Economics, Management and Statistics

To contact the Student Administration Office, go to www.unibo.it/SegreteriaStudenti

IT information

(e.g. login credentials, data entry, application use/functioning anomaly, computer difficulties, etc.)

Studenti Online Help Desk

Telephone +39 051 20 80 301

Email help.studentionline@unibo.it

Matriculation information for international students and students with foreign degrees

ONLY FOR DEGREE PROGRAMMES BASED IN BOLOGNA

International Student Administration Office, Bologna

To contact the Student Administration Office, go to www.unibo.it/SegreteriaStudenti

FOR DEGREE PROGRAMMES ON OTHER CAMPUSES

Campus Student Administration Office (www.unibo.it/Segreteria)

Other information for international students or students with foreign qualifications
(e.g. eligibility of foreign educational qualifications for admission, pre-enrolment, visas and residence permits, financial benefits, etc.)

ONLY FOR DEGREE PROGRAMMES BASED IN BOLOGNA

International desk (Bologna)

E-mail internationaldesk@unibo.it

To contact the International Desk, go to www.unibo.it/ContattiStudentiInternazionali

FOR DEGREE PROGRAMMES ON OTHER CAMPUSES

Campus Student Administration Office (www.unibo.it/Segreterie)

Information for applicants with disabilities or SLD

Service for students with disabilities and SLD

E-mail ases.adattamentiammissione@unibo.it

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it>

Information on fees and grants

Student Tuition Fees Office

E-mail ases.contribuzionistudentesche@unibo.it

You can contact the office at www.unibo.it/Tasse

Offices are closed on

- Wednesday, 01 January 2025;
- Monday, 06 January 2025;
- Monday, 21 April 2025;
- Friday, 25 April 2025;
- Thursday, 01 May 2025;
- Monday, 02 June 2025;
- from Monday, 11 August to Friday, 15 August 2025;
- Monday, 08 December 2025;
- Saturday 04 October 2025

Any further extraordinary closures will be published on the University Portal
(www.unibo.it).